



# Manitoba Major **Junior** Football League Constitution

Amended May 1998/1999/2000/2001/2003/2004/2005/2006/2007  
June 2009, March 2013 and **March 2016**.

---

## **Articles**

**ARTICLE 1. NAME.** The name shall be the Manitoba Major **Junior** Football League, hereinafter referred to as 'the League'.

**ARTICLE 2. OBJECTIVES.** The objectives of the League shall be:

- 2.1 To promote the development of amateur football to the maximum age level established in the League's by-laws within the Province of Manitoba.
- 2.2 To assist in the moral and physical growth of the youth of Manitoba through tackle football.
- 2.3 To cooperate with Leagues and Associations feeding players and coaches into the League and graduating from the League, within the guidelines of the Manitoba Amateur Football Association Inc.
- 2.4 To abide by and enforce the *The Canadian Amateur Rule Book for Tackle Football*, current edition enabling the League to protect and promote the best interests of the game.

**ARTICLE 3. GOVERNMENT OF THE LEAGUE.**

- 3.1 The League shall be governed by a Board of Directors, comprised of elected Executive Officers, Official Team Delegates and elected Volunteer Directors.
- 3.2 Team Delegates shall be those representatives appointed by the Member Teams. The Team for which the President is representing may select an alternate Official Team Delegate.
- 3.3 Each Member Team in good standing shall be represented by at least one (1) Official Delegate at League meetings.
- 3.4 The League Executive shall consist of a President, at least one (1) Vice-President, Secretary, Treasurer, Registrar and the Past President. One (1) person may fill the Secretary-Treasurer position with responsibilities defined in 5.4 and 5.5.
- 3.5 The League Standards Committee shall be the venue for review of League discipline as set out in Appendix A.
- 3.6 An executive officer or director shall be deemed to have vacated his/her office when:
  1. He/she resigns, or
  2. He/she misses three (3) or more League meetings without sufficient cause and having not promptly advises the President or
  3. He/she is found to have:
    - Acted in a way that is contrary to the articles and bylaws of the League, or
    - Acted inconsistently in any way with his/her duties as an executive of the League, or
    - Acted in a manner that is detrimental to the League, its members, or its interests and is removed by a majority vote of the executive.
- 3.7 In the event of the demise or dissolution of the Manitoba Major Football League all assets from the organization shall be disbursed to the respective clubs that participated within the Manitoba Major Football League during the past season. This shall be the decision of the League Executive.

### **ARTICLE 4. MEMBERSHIP**

- 4.1 Applications for membership in the League are limited to football clubs with a team qualified to participate in the League or by special invitation from the League. For acceptance pending fee payment there shall be the consent of seventy-five percent (75%) of the League Member Teams in Good Standing at a League Meeting.
- 4.2 The Entry Fee shall be two hundred dollars (\$200.00) payable upon application and in accordance with Article 4 (Membership).
- 4.3 The Entry Fee will be held by the League and shall be forfeited if the applicant does not have a participating team in that season. An additional financial assessment may be made if any other Member Team has incurred a financial loss due the withdrawal, and such assessment shall be used to reimburse the financial losses.
- 4.4 The Annual Registration Fee and Good-Faith Bond shall be determined, from time to time, by the League's delegate membership upon the budget presentation of the League Treasurer.
- 4.5 The Good Faith Bond shall be retained in full, by the League to carry over from year to year. Member Teams are required to pay League Fines as prescribed in the League Constitution and by-laws to ensure that the Good Faith Bond amount is at the maximum.
- 4.6 The annual Registration Fee and Good-Faith Bond shall be determined by the administrative costs of operating the League, and paid in equal percentages by each Member Team not later than the regular monthly meeting in June of each year.
- 4.7 If a member team is not able to participate in a season they shall give 4 weeks notice prior to the fee payments noted in By-law 4.6. The Registration Fee may be refunded at the next monthly League meeting. Should other member teams or the League incur added costs as a result of that non participation, these amounts can be withheld from the Registration Fee (as per article 4.3) Membership privileges shall remain intact for the balance of the year (up to an including the next Annual General Meeting) subject to the League retaining the Entry Fee and Good Faith Bond.
- 4.8 New applicants for membership shall not have membership Privileges until the Entry Fee, Registration Fee and the Good Faith Bond have been paid.
- 4.9 **Any team withdrawing from the MMJFL after the season schedule has been released shall not receive any refund of the annual registration fee.**

### **ARTICLE 5. DUTIES OF THE EXECUTIVE OFFICERS.**

It shall be the duty of all League Officers to enforce and abide by the Constitution & by- laws of the League.

- 5.1 **President.** The President Shall;
  - a. call and preside over all meeting of the League;
  - b. be a signing Officer, together with the Treasurer or Secretary -Treasurer, in all financial matters;
  - c. Chair the League Standards Committee.
  - d. Chair sub-committees as required;
  - e. be the Official Representative of the League to Manitoba Amateur Football Association, Inc., and to other agencies, associations, or organizations; and,

## Manitoba Major **Junior** Football League – Constitution [Articles]

---

- f. conduct initial queries into all disciplinary suspensions, game misconducts, game forfeitures, and activities of immediate nature.
  - g. When, due to personal considerations, the League President is unable to fulfill the responsibilities in 5.1.v, above, the League Executive and Team Delegates shall appoint a member to assume this responsibility.
- 5.2 **First Vice-President.** The First Vice-President shall;
- a. perform the duties of the President in his/her absence
  - b. be an alternate chair of the League Standards Committee; and,
  - c. be Chairperson of the Schedule Committee.
  - d. develop the regular season game schedule for approval by the League. This shall be done in co-operation with the other Leagues and Football Manitoba.
- 5.3 **Second Vice-President.** The 2nd Vice-President shall:
- a. perform the duties of the President and/or First Vice-President in their absence; and,
  - b. be the Executive's Team Liaison; and,
  - c. be the alternate chair of the League Standards Committee.
  - d. the positions of First & Second Vice-Presidents may be combined into one (1) position. In that event, the responsibilities of the Vice-President shall be those outlined in Sections 5.2 & 5.3.
  - e. is in charge of League Publicity, to publicize the activities of the League in all aspects, including the post-game results.
- 5.4 **Secretary.** The Secretary shall:
- a. record proceedings at all League Meetings;
  - b. prepare and distribute meeting minutes and all pertinent correspondence to teams and other relative agencies.
  - c. maintain the Constitution and by-laws and other League documents on a current basis, and ensure that such are and/or have been properly distributed; and,
  - d. maintains a current list of all Executive Officers and Directors including mailing addresses and telephone numbers.
  - e. is the League contact for Football Manitoba Bingos, and work with the League Treasurer with regards to dates and fines. The League may assign this responsibility to a Bingo Coordinator.
- 5.5 **Treasurer.** The Treasurer shall:
- a. maintain an accurate account of all monies and matters of a financial nature.
  - b. present a Financial Report at the Annual Meeting;
  - c. be a Signing Officer with the President;
  - d. maintains an accurate record of attendance at meetings, for determining fines levied in accordance with the Constitution and by-laws, in consultation with the secretary

## Manitoba Major **Junior** Football League – Constitution [Articles]

---

- e. submit a budget, at earliest League convenience but not later than sixty (60) days prior to the start of the regular season, prescribing the League Administrative Costs this determining the Annual Membership Fee and Good-Faith Bond payable by each Member Team with annotation of the dates payable.
  - f. The positions of Secretary and Treasurer may be combined into one position of Secretary-Treasurer with the responsibilities those in Sections 5.4 and 5.5.
- 5.6 **Registrar.** The duties of the Registrar shall be to:
- a. be responsible for maintaining a current file of players registered by each team;
  - b. accept registrations only in accordance with the Constitution and is not to be held responsible for any improper registrations presented;
  - c. submit Final Registrations to the Manitoba Amateur Football Association Inc., as requested;
  - d. record transfers of players within the League, and ensures compliance as prescribed in the League by-laws.
  - e. maintain a record of all game activities including misconduct and/or suspension occurrences, in conjunction with the League Standards Committee
  - f. coordinate with the 2 nd Vice President for the collection and maintenance of the League Official Score Sheets and the accumulation of game data.
- 5.7 **Directors.** The Official Team Delegates, not elected to Executive Office may be elected to Director positions as well as volunteers from the interested public, and comprise the League's Board of Directors, and may be requested to perform and/or assigned specific duties by the League President.
- 5.8 **Immediate Past President.** The duties shall be:
- a. to conduct an annual review of the League's Constitution and by-laws, and to recommend amendments; and
  - b. to provide advice and guidance to the League Executive and Directors in order to maintain continuity.
  - c. If the Immediate Past President is unable to perform the Responsibilities above, the League President may appoint a director to assume the review responsibilities above.
  - d. is the Chairperson of the Nomination Committee.

### **ARTICLE 6. ORDER OF BUSINESS – ANNUAL, SPECIAL AND GENERAL MEETINGS**

- 6.1 The League shall have regular meetings to conduct the usual business of the League. These meetings are usually held monthly at a set date and time.
- 6.2 The League shall have special meetings to consider specific items of business that may arise between the regular meetings. The only business that can be transacted is that which has been specified in the call of the special meeting.
- 6.3 The League shall have an Annual General Meeting to receive annual reports from Officers, elections of Officers and other items as required by the League. The Annual General Meeting shall be held on or before the end of the month of March of each calendar year.

## Manitoba Major **Junior** Football League – Constitution [Articles]

---

- 6.4 Notifications for meetings shall be sent to members using electronic communication.
- 6.5 The usual meeting order of business shall be:
- a. Registration and Identification of delegates.
  - b. Minutes of the preceding meeting.
  - c. Business arising from the minutes.
  - d. Reports - (i) Financial. (ii) Bingo (iii) Other
  - f. Old Business.
  - g. New Business - (i) Amendments to the Constitution. (Annual General Meeting only)  
(ii) Amendments to the by-laws.  
(iii) Other New Business.
  - h. Election of Officers - Annual General Meeting only.
  - I. Business for the Good of the League.
  - j. Adjournment.
- 6.6 The membership shall decide if a non-member is entitled to attend a meeting and by invitation only, non-members attending a meeting may express their views with limits placed on time allotted the non-member and staying relevant to the topic.
- 6.7 Any non-member allowed at the meeting has no rights with reference to the proceedings. The membership has the right to protect themselves from the annoyance and/or disorderly conduct of non-members. The members have the right to require non-members to leave the meeting and non-members have no right of appeal.

### **ARTICLE 7. VOTING**

- 7.1 Each Member Team shall have full voting privileges at all League meetings, subject to fully paid-up Entry Fee and Good Faith Bond. When a Member Team is not able to have a participating team, membership obligations and privileges remain intact up to and including the League's upcoming Annual General Meeting. Should the Member Team not be able to have a participating team in a second consecutive year, all membership privileges and obligations cease until re-application for membership in the League is accepted as per Article 4.2 and the Entry Fee, Good Faith Bond and Registration Fee are resubmitted.
- 7.2 A quorum at any League Meeting shall be fifty percent (50%) of the Member Teams in Good Standing plus one (1). Quorum must be obtained prior to the accomplishment of any business.
- 7.3 Each Member Team shall be entitled to one (1) vote per motion. The Team's Official Delegate shall be the only Team Delegate allowed to vote on League matters. When more than one delegate from any Member Team is present at any meeting, then such Team as its Official Delegate shall appoint one and this Delegate shall cast the Team's Official vote.
- 7.4 Each Executive Officer shall be entitled to one (1) vote on any League business matter, and an Executive Officer shall be, for the purposes of standard business voting, not considered as a Team Delegate during any such voting procedure. A Team Delegate serving as an Executive Officer shall only be entitled to one (1) vote, total.
- 7.5 Proxy voting is specifically prohibited.

## Manitoba Major **Junior** Football League – Constitution [Articles]

---

### **ARTICLE 8. AMENDMENTS TO THE CONSTITUTION**

- 8.1 The Constitution may be amended at the Annual Meeting only by a SIMPLE majority (50% plus 1) vote of the Official Team Delegates present. Only Official Team Delegates may vote on these amendments; Executive Officers may only vote in the capacity of an Official Team Delegate and not as an Executive Officer.
- 8.2 Proposed amendments must be circulated to all Member Teams at least 30 days in advance of the Annual Meeting and this circulation shall be interpreted as proper Notice of Motion formality.
- 8.2 Proxy voting is strictly prohibited.

### **ARTICLE 9. AMENDMENTS TO THE BY-LAWS**

- 9.1 The by-laws of the League shall be open to amendment by a SIMPLE majority (50% plus 1) vote of the Official Team Delegates present at any League Meeting. Only Official Team Delegates may vote on these Amendments; Executive Officers may only vote in the capacity of an Official Team Delegate and not as an Executive Officer.
- 9.2 Proposed amendments must receive "Notice of Motion" formality by presentation at the meeting immediately preceding the presentation. There shall be no discussion of a "Notice of Motion" or waiver of the criteria.
- 9.3 Only Official Team Delegates may vote on these amendments; Executive Officers may only vote in a capacity of Official Team Delegate.
- 9.4 Proxy voting is strictly prohibited.

### **ARTICLE 10. PROTESTS**

- 10.1 Game Protests SHALL NOT be allowed. For the purposes herein, a Game Protest is one in which an offended Team requests the game be replayed in whole or in part for any reason, including unfair practices by the opposing Team or Officials' actions.
- 10.2 Any game ejection of player or staff will result in an automatic one game suspension, for the next game the ejected party is eligible to participate in. The suspension cannot be appealed. All suspensions must be reported to Football Manitoba for their record keeping purposes.

## **End of Article Section**